MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Tuesday 8th July 2025.

Start time 7pm, at Safety Solutions, 121 Molesworth St, New Plymouth

PRESENT: Paul Feltoe, Daniel Hancock, Mariano Garcia Nani, Kim Treweek, Louisa Parker.

APOLOGIES: Steve Venables.

CONFLICTS OF INTEREST REGISTER: None to anyone present.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 10th June 2025 were read and accepted.

Kim/Paul F **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:
Draft policies and the SNZ amendments were presented to the board for amendments/considerations.

- Health & Safety
- Annual Awards Policy
- Competition – Regional Championships

Health & Safety – We need to ensure that we take the policy folder with us to regional events run by ST to ensure we follow correct procedure and can record any incidents.
Annual Awards Policy – The Taranaki Service Award, the actual trophy should read "for services to ST"
Due to the new relay races for 13 & O there will be changes to Regional Championships Age Group Trophies.
We need to encourage the clubs to nominate a wider range of people for the Taranaki Awards and involve as many clubs as possible, particularly the smaller ones.

TO ACTION: Louisa to contact the smaller clubs and encourage them to nominate people for awards.
Louisa to ensure we are following the procedure laid out in the Health & Safety Policy.

Kim/Mariano **CARRIED**

HEALTH & SAFETY: None

FINANCIAL REPORT:

Profit and Loss Financials for the past month attached.

We are waiting for an invoice from Bell Block Pool for the Taranaki Winters before Louisa can provide a summary of the event.

Merch Pro have been paid but have told us that there is a 4-6 week wait for the tops.

Move that the financial report as circulated is taken as a true and correct record and passed and approved.

Mariano/Kim **CARRIED**

TECHNICAL REPORT:

See attached report from Rowan

ST do not encourage under 12 year olds to wear bonded suits as they are expensive and do not provide younger swimmers an advantage at that level of swimming.
ST do not encourage swimmers to wear 2 swimsuits.
ST will look at changing the rule re. medals and ribbons and visitors receiving medals– which may have to be done manually by the recorders.
Late scratchings – ST are not keen to fine people for late scratchings but this should be left in the T & C's. In the future "Meet Director and Referee reserve the right to waive any fines." will go in the Meet rules (Terms and Conditions).
Lane 4 has a crack in the block at Bell Block Pool. This could be interpreted as movement on the block and result in a DQ and it is also a safety hazard.
TO ACTION: Louisa to speak to Rowan and compose a letter for the Bell Block Pool Society.

RECORDS OFFICER REPORT:
There are the 4 relays for the 13 & Overs at Winter Champs that are new events and so are new records. These are the only records achieved since the last records ratified. These will be updated this week and uploaded to the website.

It was also agreed that ST will buy trophies for the 13 & O relays being held at the Taranaki Winters 2025.

Mariano/Kim **CARRIED**

TO ACTION: Louisa to update and make these available to view on the ST Website.

TRANSFERS:
Nixon Holdem – transferred but none of his records have transferred over. Nixon should have been transferred from Hawera when he came to Aquabladz. It is impossible to merge his old records from one profile to another. Each time he needs an entry time from a race he swam at Hawera, ST will need to contacted to collect these times manually. This should not be necessary when he gets to qualifying for national comps as by then he will have improved times from Hawera.

TARANAKI EVENTS:
108 entries. Clubs attending:
Aquabladz, Hamilton Aquatics, Hawera Swim Club, Ice Breaker Aquatics, Inglewood Swimming Club, Levin Swimming Club, North Shore Swimming club, Okato Swimming Club, Palmerstone North Swim Club, Stratford Flyers Swim Club, Tawa Swimming Club and Whanganui Swimming Club.
Generally, this went well. Louisa offered to do food @ next winters and summers.
The Taranaki Winters won't be on the same weekend as this year for 2026. This year's date was only selected because of the expected closure of Stratford Pool which did not eventuate. The last weekend of the holidays doesn't have school sport so is more desirable.

NATIONAL EVENTS:

Resolution for Funding from Lions Foundation
It was resolved that Louisa Parker will apply to The Lions Foundation for funding towards accommodation costs for the Taranaki clubs who have swimmers competing at the 2025 NZ Short Course Swimming Championships at the Sir Owen G Glenn National Aquatic Centre on the 21st – 25th September 2025.
The amount is $17,052.61 for the cost of accommodation for all swimmers who will be attending.
Kim/Daniel **CARRIED**

STRATEGIC PLAN: no further updates.

GENERAL BUSINESS:

Changes to Swimming Taranaki Board Member Numbers

There would need to be an SGM if we are to look at changing the Constitution to increase membership from 6-8 persons. This would require giving 21 days notice, emails to clubs and life members, posts on FB and the website. Then, 14 days out, an agenda would need to be sent marking up the changes we would need to discuss. At the SGM it would be approved (or not). We could also nominate the new membership to be different terms of office (i.e. for only 1 year/2 years) to ensure an even rotation and to ensure that all board members don't leave at the same time. At this meeting ONLY the business on the agenda can be discussed so can be a short meeting. All these changes will ONLY be legal when they are submitted to the Incorporated Societies after the October AGM.

ST is keen to include anyone interested in attending a meeting.

It was agreed that the issue of increasing the number of ST board members be put on the agenda for discussion at the AGM. If this is supported, then ST will organise a SGM where it can be voted on and the Constitution amended. To change the board membership numbers at the AGM would cause delays in submitting the Constitution with its changes in line with the new Incorporated Societies Act.

TO ACTION: Louisa to put 'Increasing Board Membership Numbers' on agenda at the AGM.

AGM & Prizegiving
Saturday, 11th October at Stratford War Memorial Function Centre confirmed. This has been booked from 10am-3pm with the event itself to start at 11am.

TO ACTION: Louisa to post social media posts and promote asap.

Learn To Swim Schools
Louisa has approached all the LTS clubs in New Plymouth and had a meeting with Fulton Swim School recently. This was extremely positive with Fulton expressing interest in joining in the Summer Series events and keen to be involved with any local gala competitions we might hold in the future. Louisa to bring in the suggested laminated card that could be left with the swim schools because at present there is no promotional material being handed out. This would have emails for all the clubs in the region for swimmers to contact when they are looking at progressing from LTS.

New website cost/proposal from Sporty.
The digital proposal was been sent through to everyone Our current website is through SNZ, all regions and clubs have access to this at no cost, or at least this is included in the affiliation fees.
The Sporty Proposal Website would cost $4000 to set up and $900 pa after that.
It was agreed that we will not be looking to change the website especially since we have a free site at present which is set up in a similar way to other regions.

Trophies for 13 & Overs
New trophies are required for the 13 & Over relays run at the Taranaki Winters. The cost of a trophy/cup is approximately $100 per trophy from The Engraver. It was agreed that they will be purchased by ST and called 'Swimming Taranaki' trophies.

Mariano/Kim **CARRIED**

Opunake Community Pools
Opunake are exploring options for their community pool's swimmers who want to be competitive swimmers. They are not a registered swim club but have a coach who can train these swimmers. They asked us if it is possible to affiliate with another registered swim club or explore alternative options. They did have a swim club many years ago.
There are currently 9 children interested in competing.
Louisa spoke to SNZ and they think that it is possible for Opunake to be reinstated and pay the club fee (currently $187.50). Kate at SNZ is looking into this and getting back to Louisa.

Louisa to contact Opunake and see if they would like to become affiliated once again. If they do not, then they could approach Okato/Stratford/Hawera and have their swimmers under another club. We could look at assisting them with payment as an incentive to be integrated into regional swimming and encourage more swimmers and participation.

TO ACTION: Louisa to speak with Opunake and report back.

Hawera concerns over Taranaki Winters (see attached)
Some of these concerns have already been addressed, particularly the date for the event which was out of our control this year due to Stratford Pool closure (which did not eventuate). ST cannot see any benefit into putting the Championship events into 2 sessions, particularly since we are looking to increase numbers at these events.

TO ACTION: Louisa to reply to Hawera with a letter.

Sport Taranaki Calendar

Sport Taranaki are putting together a 'calendar' of sporting activities.

This is still in the early stages of creation, but they are estimating that the charge will be around $50 per sport to list events and share each year. Rachael Bernt will be maintaining the calendar and could discuss clashes of codes/events where possible. It would be important for ST to get SLS events on this calendar to be of benefit because it is most of their events that clash with pool swimming.

Their next Good Sport Meeting will be 5 August and we will focus on inclusion training with the session being lead by Halberg NZ's Max Pringle if anyone is interested in attending.

It was felt that more information was needed but ST to be kept informed when new information about the project is provided.

Flannagan Cup Administration Support

The FC committee (which is now 3 as one more person has joined) has pulled together an admin resourcing requirement (see attached). If endorsed this would help everyone plan forward for end of year when the Swimming Calendar gets more busy.

Louisa felt she would struggle supplying further support particularly with Summer Series, Junior & Intermediate Camp, Taranaki Summers and national events funding at that time of year. It was agreed that ST seek a part time administrator for FC administration. This would be 80 hours from July – Flannagan cup on Waitangi Day 2026. Someone with a background in swimming would be ideal.
TO ACTION: Louisa and Paul F to draft an advertisement and advertise on FB page to find someone. Mainly administration and marketing and would be $25 p/hour for 80 hours work overall.($2000 approximately).

Taranaki Uniform colours and styles
Mariano questioned the colours of the Taranaki uniform. Daniel commented that a lot of swimmers don't want to wear the Taranaki uniform, preferring their club's uniform but in other codes we they are keen to represent their region. We could look at a different style for coaches.
TO ACTION: Louisa to put on the agenda for next month.

Meeting closed 8:26pm

Next Meeting: Due to a number of reasons, next month's meeting will need to be a little earlier. 5th August 2025. TBC.

Signed as a true and correct record: **Date: 09.07.25**

